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**TRAINING BOOKING FORM**

**Company Name** ………………………………………………………………………………………………………………

**Address** ………………………………………………………………………………………………………………………..

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**Telephone**.……………………………………………………………………………………………………………………..

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| **Delegate Name** | **Email address** |
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| **Course Name**  | **Date** | **Number of places required** |
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If booking more than one course, please detail all courses that you would like to attend. To complete the BCC Foundation Award in International Trade, choose 6 courses. Please see our website for upcoming training dates.

**Prices are per person and exclude VAT**

* Accredited training course, full day face to face - £**320** members / £**380** non-members
* Accredited training course, half day face to face - £**190** members / £**250** non-members\*
* Accredited Web based training, full day - £**250** members **/** £**330** non-members
* Accredited Web based training, half day - £**170** members **/** £**230** non-members

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| \* Please note, that most of our half day courses are Web based until further notice.We also offer private, bespoke training courses tailored to your individual needs at your own facility – for prices and date availability please send your enquiry to export@mycci.co.uk |  |

**ADVANCE PAYMENT IS REQUIRED**

Please indicate below how you would like to pay – **Please ensure VAT is added to course prices.**

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| --- |
| **I would like to attend and my cheque for £………….. Is enclosed.**  |
| **I would like to attend and I have paid £……………… by BACS:****Account name: Mid Yorkshire Chamber of Commerce & Industry Ltd****Sort code: 08-90-72 Account no: 68315737** |
| **I would like to attend and would like to pay £……………. by debit/credit card:****Please call the office on 01484 483660** |

**NOTES**

* **Advance payment is required - a VAT invoice will be issued. (Pro-forma invoices provided on request)**
* **All one-day courses include a light lunch and refreshments, except webinar based training (Please specify any dietary requirements).**
* **In the event of cancellation, 10 working days’ notice is required. Regrettably refunds cannot be given after this time.**
* **A discount is available for 3 or more delegates.**
* **Courses require a minimum of four delegates.**

**Please e-mail your booking form to**

**export@mycci.co.uk**

**Or, post to,**

**The Mid Yorkshire Chamber of Commerce / MY Export Hub**

 **1st Floor, Unit 3, Pennine Business Park,**

**Longbow Close, Bradley Road,**

**Huddersfield, HD2 1GQ**